

GLOBAL SAP NEW ACCOUNT INFORMATION SHEET



All information must be completed!

SAP Account ID: _____

COMPANY BILLING INFORMATION:

| | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------|----------|
| Company Name: | | | |
| DBA Name/Store # (if applicable): | | | |
| Bill to Address: | | | |
| City: | State/Province: | Zip/Postal Code: | Country: |
| Contact Person (for billing questions): | | | |
| Telephone: | Fax: | E-mail: | |
| <i>Please Note: All Generac authorized customers must have the ability to receive electronic invoices. Please provide your email address to ensure electronic invoices are sent to the appropriate contact.</i> | | | |

SALES TAX STATUS:

This is an exempt account (exemption certificates required for each ship-to state your company expects to be tax free)

This is a taxable account

Sales tax will automatically be charged in any ship-to state where Generac has a requirement to collect tax unless a Reseller's Exemption Certificate is provided for that particular ship-to state in advance of sale.

*Generac has an obligation to collect tax in Canada if we are the importer of record.

SHIPPING INFORMATION: (All orders will be shipped to this address unless otherwise specified)

Check one: **Same as BILLING INFORMATION** **Use information provided below:**

| | | | |
|-----------------------|-----------------|------------------|----------|
| Company Ship To Name: | | | |
| Address: | | | |
| City: | State/Province: | Zip/Postal Code: | Country: |
| Contact Name: | | Telephone: | |

FREIGHT FOWARDER CONTACT INFORMATION: (If applicable)

| | | | |
|-------------------------|-----------------|------------------|----------|
| Freight Forwarder Name: | | | |
| Address: | | | |
| City: | State/Province: | Zip/Postal Code: | Country: |
| Contact Name: | | Telephone: | E-mail: |

KEY CONTACT INFORMATION: (To add additional contacts call your Generac Inside Sales Representative at (262) 544-4811)

All customers must have the ability to receive Generac communications via e-mail.

| | |
|---------|------------------------------|
| Name: | Title: |
| Phone: | Fax: |
| E-Mail: | Cell Phone/Alternate Phone # |

Submitted by: _____ Title: _____ Date: _____

For Internal Use Only

| | | | | |
|--------------------------------------------------|--------------------------------------------------|---------------------------------------------|---------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Add to EW Dist. Locator | <input type="checkbox"/> Add to HW Dist. Locator | <input type="checkbox"/> Add to RES Locator | <input type="checkbox"/> Add to OPE Locator | <input type="checkbox"/> Add to Clean Energy Locator |
| Sales Office: | | Sales Group: | | Price Group: |
| Freight (circle one): Free Prepaid | Delivery Priority: | Buying Group (if applicable): | Cust. Group 2: | Cust. Group 3: |
| Trade Disc: | | | | |
| Submitted by: | | | | |
| Management Approval/Date: | | | | |